

Henry County Farmers Market Winter Vendor Agreement

Market Location – The Berry Center Agrarian Culture Center at 137 S Main St. New Castle, KY 40050

Days and hours – Market season begins November 15th through December 20th, 2025, and resumes January 10th through April 18th, 2026

Saturdays 10:00 am – 1:00 pm.

Market Rules

1. All members must comply with all local, state, or federal laws, label or food safety and handling regulations and must post their permits. A copy of permits is required with application.
2. Space will be provided on a first come basis. Seniority is given to the corner spot at the market.
3. Vendors may support other vendors in marketing their products on a temporary basis.
4. Vendors may hire a salesperson to market their products.
5. All products sold at the Henry County Farmers Market must be locally grown or crafted. Members must grow all of the produce they sell. No resold produce is allowed.
6. Artisan baked goods may be sold at the market and must be produced by the individual selling the baked goods. All baked good vendors are strongly advised to carry insurance and obtain proper permits for selling of baked goods.
7. Specialty items such as honey, herbs, sorghum, flowers, nursery stock, bedding plants, local crafts, eggs, meat and animal products may be sold, and must be produced by the seller.
8. Produce offered for sale must meet the required number of days since the last application of pesticides.
9. No spoiled produce will be offered for sale. Quality and freshness will be two key selling points for the grower.
10. Produce shall be priced and sold by the pound, bunch, ear, dozen, peck, etc.
11. Pricing will be determined by the seller; however, producers will strive to keep their prices close to retail and attempts to intentionally undersell other producers is discouraged. Producers are encouraged to discuss and agree on pricing.
 - a. Price floors for each product will be determined each year at the spring membership meeting.
12. All members will be responsible for their own garbage and refuse receptacles, will clean up their own selling space and will remove all garbage at the end of the day.
 - a. Winter market vendors are responsible for cleaning their space as well as communal spaces at The Berry Center.
13. No drugs or alcohol are allowed on premises.

14. The market manager will be responsible for enforcement of the rules. Grievances for any market matter should be submitted in writing to the market manager or any board member. The board will respond to the grievance within one week. If the market manager is not present, the assistant market manager will take their place. In the absence of both managers, board members are responsible for handling grievances.
15. No live animals may be sold at the market
16. Henry County Farmers Market voting privileges are limited to one vote per paid membership/businesses.
17. Henry County Farmers market will not be responsible for accidents occurring on the premises.
18. Rules and regulations will be reviewed annually by the board to make any necessary revisions. The board also has the right to make any necessary changes in the market operation at any time during the year by vote.
19. It is encouraged that the Henry County Farmer's Market banner be displayed at the sale site whenever a member is selling on advertised days.
20. Of the makeup of the market, non-edible products shall not make up more 20% of the total products sold.

2025

HENRY COUNTY FARMERS MARKET PRODUCER AGREEMENT
WINTER MARKET

Name _____

Business/Farm Name _____

Address _____

City _____ State _____ Zip _____

Phones - Home _____ Work _____ Cell _____

E-mail _____

Products that you plan to sell _____

Membership Dues: \$20.00

Dues paid by check _____ cash _____

Make checks payable to Henry County Extension District Board.

I, the undersigned, have read and understand the rules and regulations governing the Henry County Farmers Market and agree to abide by them. A violation of these rules and regulations gives the Henry County Farmers Market Board of Directors the power to end my privilege to sell and revoke the membership with no fees refunded.

Please attach to this application images of your products, and if available, images of your vendor booth setup.

Please attach a copy of any and all necessary permits or licenses for review.

Signed: _____ Date: _____

Paid _____
Ins. _____